



Vestry Meeting Minutes – October 21, 2020

Attendance

Present: Rev. Johan Johnson, Pia Delvaille, – Sr. Warden, Yuly Van Brakel, Jr. Warden, James Hairston, Chuck Gregory, Tom Clark, Giselle Dorsett, Harry Richardson, Lillie Griffin, Ryan Brukart and Betty Robinson

Guests: Canon Licia Affers, Canon Debra Maconaughey, Jodi Gonzalez, Dr. Spencer Taintor – Head of School, Kelly Harris (acting Secretary), and Cyndee Zeck

Meeting was called to order at 7:02 pm was opened with Fr. Johan starting with a Compline service.

APPROVAL OF THE PREVIOUS MEETING MINUTES

Chuck Gregory moved to approve the previous minutes (September 30), **Betty Robinson** seconded, the motion passed.

PARISH FINANCIALS

Cyndee Zeck shared the audit, and will provide the amended budget for approval during November's meeting. There have been two audits. Both audits were conducted on site in addition to virtual. The auditor will be present during the next Vestry meeting. We have gone through two system conversion. One of the new systems is called Realm, the parish database. Whereby, out dated information was removed from the system prior to the conversion. For example the merging of duplicate data, in addition to deactivating parish members who have not been present or supported the parish financially for the past two-three years. The application for the PPP loan was submitted to the lender over 2 weeks ago, which has been approved. **Fr. Johan** added that there is the formation of a budget committee to review the finances of both the church and school.

HEAD OF SCHOOL REPORT

Dr. Taintor shared that there will be a joint meeting with the BOT and the Vestry at the Lauderdale Yacht Club next Wednesday, October 28th. A guest speaker, Ann Mellow, from NAES will be present for a discussion from 5:30 to 7:00 p.m. Following this meeting there will be the BOT meeting taking place. All Vestry members were invited to attend this meeting as well. Ryan Ward and Dennis St. Romaine were recently appointed to the Board of Trustees. We are currently at 365 students enrolled. We have a total of 100 new students enrolled during this school year. Currently, we are on target goal for 375 students enrolled. We are in the early stages of a feasibility study for capital campaign. We have two consulting groups to consider, one group in Iowa and the other located in South Florida. The purpose of the feasibility study is to analyze our parents, grandparents and alumni communities to discover opportunities to support development of the campus through the donation of funds. Construction for a new roof for the Lower School building is scheduled for completion during Thanksgiving break. **Dr. Taintor** fielded questions from the members regarding his report. **Dr. Taintor** presented the school budget for 2020-21 for approval. **Tom Clark** moved to approve the budget. **Harry Richardson** seconded. The motion passed.

OUTSTANDING BUSINESS

Fr. Johan stated that the current Bylaws mandate a nominating committee for new Vestry members be formed from outgoing Vestry members. He then called on **Tom Clark, Yuly Van Brakel, Jim Hairston,** and **Pia Delvaille** are to meet and create the plan for the Vestry to approve during November's meeting. **Fr. Johan** shared that his family will be moving locally. **Yuly Van Brakel** made the motion to approve the tuition forgiveness for both Fr. Johan's children enrolled. **Harry Richardson** seconded the motion. The

motion passed. **Fr. Johan** shared that **Lillie Griffin** will be the acting secretary for the November and December meetings. An email was sent earlier today to postpone the Episcopal Schools Sunday due to the current pandemic. **Fr. Johan** stated that there will be signage updated to inform the community that the parish is currently holding services. **Fr. Johan** discussed the opportunity of taking previous videos created for the online services recorded in terms of a montage.

MEETING THEN MOVED TO MUTUAL MINISTRY REVIEW.